

City of Wahoo Parks and Recreation Department
Gifts, Donations, & Memorials Application and Agreement

(Revised 11.12.24)



I (we) wish to make the following donation to support the City of Wahoo Parks and Recreation Department. I (we) understand that final decisions on the acceptance, use, and/or placement of all donations and memorials will be made by the City and in accordance with the Wahoo Parks and Recreation Gifts, Donations & Memorials Policy.

DONOR INFORMATION:

Name: _____ Date: _____

Organization (if applicable): _____

Address: _____ City/State/Zip: _____

Email Address: _____ Phone #: _____

DONATION INFORMATION:

Monetary: \$ _____ Securities, Stocks & Bonds: _____

Endowment Funds: _____ Real Estate/Property: _____

Park Amenity:

Bench (\$2,500) Engraving Inscription: _____

Picnic Table (\$1,500) Drinking Fountain (\$4,000) Tree (\$500) Basketball Hoop (\$8,000)

Other _____

Park Improvement or Project: _____

Requested Location (be specific): _____

Note: Location requests will be reviewed by staff to ensure consistency and compatibility with existing park design, management, and operational plans. Final decisions on the placement of accepted donations and improvements shall be made by the City.

I have read and understand the City of Wahoo Parks & Recreation Department's Gifts, Donations, and Memorials Policy. Donations and/or memorials to Wahoo Parks & Recreation are considered outright donations and once accepted, become the property of the City of Wahoo. Wahoo Parks & Recreation does not guarantee permanency of the accepted donation. The City owes no duty of care relative to the donated improvements following acceptance. Unless otherwise agreed to in writing, donated improvements may be removed or relocated if, in the City's sole discretion, it is no longer advisable to keep them at their current location. The City is in no way obligated to replace the gift or improvement after the gift is accepted regardless of whether the cause is due to theft, damage, wear and tear, or otherwise. Donations may be tax deductible. Please consult an accountant. The donor understands and agrees with the conditions set forth in this policy.

Donor Signature

Date

Date Received: _____ *Parks & Rec Use Only* Approved: Yes No Approved By: _____